



The Episcopal Diocese of Eastern Oregon

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June 4, 2012

TO : Clergy in charge of congregations, Sr. Wardens, and Foundation Trustees

FROM : Diane Adams, Assistant Secretary of Convention

RE : Meeting of the Foundation Committee of the Eastern Oregon Episcopal Foundation

The Annual Meeting of the Foundation Committee of the Eastern Oregon Episcopal Foundation is held each year at the time of the Diocesan Convention. According to the By-Laws of the Episcopal Foundation:

“The Foundation Committee of the Eastern Oregon Episcopal Foundation shall be composed of one lay member, elected or selected, from each Episcopal congregation and Parish in Eastern Oregon, prior to the annual meeting.

The elections or selections of committee members to serve on the Foundation Committee shall be made at each parish’s annual meeting whereby the parish will elect/select one of the Diocesan Convention voting delegates as their committee member on the Foundation Committee. If that selected committee member cannot attend, the alternate Diocesan Convention delegate will automatically become the committee member.

Each member of the Foundation Committee in good standing shall be entitled to one vote on any Committee question. To be in good standing, each member shall be properly certified – the listing of a name identified as Foundation Representative, and sent along with the congregation’s Diocesan Delegate list.”

This is the annual notification that each congregation needs to please send **one lay person** to the meeting to be held **at Trinity Episcopal Church, Bend, Oregon, Friday, October 12, 2012**. The Foundation Committee representative from your parish is to be a Convention delegate. If one of the Foundation Trustees is a member of your congregation, you are entitled to send another lay person as your Foundation Committee representative.

Business of the Committee will include election of Foundation Trustees.